

# ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade  
Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

## Minutes of I BOS meeting scheduled on 29-05-2017

The 1<sup>st</sup> meeting of the BOS of English was held on 29-5-2017 at 10 AM in Ajivika conference hall. Dr. M. Sri Lakshmi, Chairperson presided over the meeting.

### Agenda 1.1: Welcome address by Chairperson

Dr. M. SriLakshmi, Chairperson of BOS, invited al the distinguished members of BOS to the first BOS meeting.

**Agenda 1.2: Discussion of proposed B.Tech syllabus Communicative English I & II and Communicative English Lab – I & II courses of AR 17 and ratification of the syllabus of I and II semesters.**

**Agenda 1.3: Ratification of the proposed model papers for internal and external Examinations.**

BOS members have approved the model papers for internal and external examinations.

**Agenda 1.4: Finalization of names of reputed institutions for setting question papers for external examinations**

Discussed about the division of marks in the internal examination and external examinations. BOS members accepted the list consisting of the names of reputed autonomous institution for setting question paper and evaluation of answer scripts.

**Agenda 1.5: Finalization of Textbooks and reference books**

The BOS members suggested textbooks and reference books for first and second semesters.

**Agenda 1.6: Ratification of Syllabus for Employability Skills and Professional Ethics & Human Values.**

The BOS members approved the syllabus for Employability Skills and Professional Ethics & Human Values.

**Agenda 1.7: Any other item with the approval of Chairperson.**

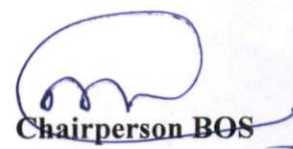
- NIL

**Agenda 1.8: Scheduling of next Board of Studies meeting.**

- The next BOS meeting is tentatively scheduled in the month of January 2018.

**Agenda 1.9: Vote of Thanks**

Dr. M. Srilakshmi, BOS Chairperson proposed Vote of thanks.

  
Chairperson BOS